SPESENFORMULAR

*Wenn das Formular am PC ausgefüllt wird, bitte nur die benötigten Felder anklicken und ausfüllen*.

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| Name: | xxx | Tel. Nr. | xxx  |
| IBAN: | xxx |

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| Datum | Beschreibung | km | Fr./km | Betrag |
| 01.06.2023 | xxx |  |       | 10.00 |
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|  | Total Spesenabrechnung\* |  |  | 10.00 |
|  | \* *Rechtsklick auf Feld Total rechts aussen -> Felder aktualisieren* |

 *Bitte Belege der Spesenabrechnung beilegen*